

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

In the Matter of Amending the Rules and)
Regulations and Fee Schedule for)
Columbia County Forests, Parks, Beaches,)
Docks and Other Recreational Facilities) ORDER No. 54- 2015
Subject to Ordinance No. 94-9)
_____)

WHEREAS, pursuant to § 5 of the Columbia County Forest, Parks & Recreation Ordinance, Ordinance No. 94-9, as amended, the Board of County Commissioners, hereinafter “Board,” may enact rules and regulations and adopt fee schedules for the use of Columbia County forests, parks, beaches, docks and other recreational facilities; and

WHEREAS, the Columbia County Forest, Parks and Recreation Advisory Committee has recommended amendments to the Rules, Regulations and Fee Schedule for Columbia County forests, parks, beaches, docks and other recreational facilities, as shown in strikethrough and bold in Exhibits 1 and 2, which are attached hereto and incorporated herein by this reference; and

NOW, THEREFORE, IT IS HEREBY ORDERED as follows:

- 1) The Rules and Regulations for the use of Columbia County forests, parks, beaches, docks and other recreational facilities is amended to read as shown in the attached Exhibit 1, which is incorporated herein by this reference, and shall remain in full force and effect until amended or repealed by the Board of County Commissioners.
- 2) The Fee Schedule for the use of Columbia County forests, parks, beaches, docks and other recreational facilities is amended to read as shown in the attached Exhibit 2, which is incorporated herein by this reference, and shall remain in full force and effect until amended or repealed by the Board of County Commissioners.
- 3) The Rules & Regulations shall become effective on January 1, 2016 and shall have the force of law when notice thereof is given by posting copies as outlined in Paragraph 5, below.
- 4) All previous Rules & Regulations are repealed and superseded by this Order.
- 5) The Forest, Parks and Recreation Director, or his/her designee, shall give notice of the enactment of these amended Rules and Regulations by posting copies of them at or by the park host residence at the parks, if applicable, or on signs placed or erected near the main entrance to any forest, park, beach, dock or other County recreational facilities.

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6) The Forest, Parks and Recreation Director shall certify in writing to the Board of County Commissioners the date and method of providing such notice.

Dated this 25th day of November, 2015.

Approved as to form

By: 
Office of County Counsel

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: 
Henry Heimuller, Chair

By: 
Anthony Hyde, Commissioner

By: 
Earl Fisher, Commissioner



COLUMBIA COUNTY, OREGON

Forests, Parks, and Recreation Department

1054 Oregon Street

St. Helens, Oregon 97051

Reservation Number: (503) 366-3984

Telephone Number: (503) 397-2353

Facsimile Number: (503) 397-7215

E-Mail Address: parcsdept@co.columbia.or.us

Web Page Address: www.co.columbia.or.us

WELCOME TO COLUMBIA COUNTY PARKS!

THIS PARK IS MAINTAINED AND OPERATED FOR YOUR ENJOYMENT.
IN ORDER TO PROTECT THE ENVIRONMENT OF THE PARK AND THE
RIGHTS OF OTHER PARK VISITORS, WE ASK THAT PARK VISITORS
ADHERE TO ALL RULES AND REGULATIONS LISTED BELOW.

WE HOPE THAT YOU ENJOY YOUR STAY AND COME BACK TO SEE US AGAIN!

Columbia County Park Rules and Regulations (Effective January 1, ~~2015~~ 2016)

1. Columbia County parks are open to the public. All park users should take precautions to safeguard their personal property. The County will not be responsible for lost, stolen or damaged property, or for the personal safety of campers or other visitors. Park users should notify the park host of suspicious persons or activities, or call 911 in case of an emergency. Individual or group security and safety is not the responsibility of the County. Due to poor cell phone coverage, an emergency phone is available at Camp Wilkerson.
2. For overnight camping parks, campers may check in at or after 2:00 p.m. Campers must check out by 12:00 p.m. on the day of departure.
3. Overnight camping is limited to seven (7) nights in any ten (10) day period unless prior permission is given by the Director of the Department of Forests, Parks and Recreation, the Board of County Commissioners, or their designee.
4. Visitors and campers shall pay all applicable fees at reservation confirmation. First come, first serve campers shall pay all applicable fees upon entering the park, unless otherwise directed by the Park Host. In all cases, however, no person shall leave the park without paying all applicable fees. (15-20 minutes is allowed to view the park without charge.) Group Camping Fees (equal to one night's stay) are non-refundable. A five-day advance cancellation notice is required for other camping deposit refunds. Wedding packages are non-refundable. A \$10.00 handling fee will be deducted from all refunds. Day use parking passes are revokable without a refund if rules and guidelines are not followed. Day use parking passes do not include shower fees.

EXHIBIT 1

5. At all hours, especially during quiet hours (10:00 p.m. to 7:00 a.m.), all park users shall respect the rights of others to peace and quiet.
6. No vehicle, device, instrument or noise-producing machine of any type may be used in any manner that is disturbing to other park visitors or area residents.
7. Group use of any recreational area shall be limited to a maximum of 50 persons without prior approval of the Director of the Department of Forests, Parks and Recreation, the Board of County Commissioners, or their designee. **Groups over 400 guests require additional dumpsters and port a potties to be provided by the park user.**
8. Motor vehicles are not to exceed five (5) miles per hour in the park unless otherwise posted.
9. **ALCOHOLIC BEVERAGES AND OTHER INTOXICANTS ARE NOT ALLOWED IN COUNTY PARKS** unless a **FACILITY USE APPLICATION & AGREEMENT** has been signed both by the sponsor of the event and by County personnel authorized to sign such an Agreement by the Board of County Commissioners, and the sponsor has complied with the insurance requirements.
MARIJUANA IS PROHIBITED IN COUNTY PARKS.
10. Fires are permitted in authorized camp stoves, fireplaces or fire rings only. No fire shall be left unattended or be permitted to cause damage to park facilities or areas. Every fire shall be extinguished before its users leave the park area.
11. At the discretion of the State Forestry Department, fires normally permitted in park areas may be restricted or prohibited due to high fire hazard conditions.
12. No person shall endanger the public health, safety and/or welfare of another visitor or a Park Host, and no person shall harass or intimidate another park visitor or Park Host. Persons violating this rule are subject to immediate eviction from the park.
13. No person within a park area shall possess any loaded firearm or discharge any firearm, pellet gun, bow and arrow, slingshot or other weapon capable of injuring any person or wildlife.
14. Possession, discharge or the causing to be discharged of any firecrackers, explosives, rockets, fireworks or other substances which could be harmful to park visitors, neighbors or resources is prohibited.
15. Trapping, and/or hunting of animals and destruction of animal habitat is prohibited in the parks. Hanging of game may be allowed in designated camping areas of Big Eddy and Scaponia parks only.
16. Mutilation, destruction, damage, defacing or removal of any flora or fauna, including but not limited to trees, shrubs, reed-grass, snake grass, mushrooms, squirrels, birds, deer, elk, etc.; or park structures, including but not limited to buildings, signs, fences, tables, benches, fountains, etc.; is prohibited. Fishing is permitted subject and according to Oregon Department of Fish and Wildlife regulations.
17. Moving tables from other campsites/day-use areas is prohibited. If additional tables are needed, contact the Park Host. A \$25.00 deposit may be applied for damage and/or failure to return tables to the original position.

EXHIBIT 1

18. Horses are allowed in designated areas of Camp Wilkerson and designated areas of Asbury Park only. There may be additional designated areas in the future. Until then, horses and other large animals are not allowed in any other park without the written permission of the Director of the Department of Forests, Parks and Recreation, the Board of County Commissioners, or their designee. Horses at Camp Wilkerson, dogs, and other small animals are permitted subject to Rule #19, below.
19. All animals (horses, dogs, cats, birds, etc.), must be in a pet container or on a leash/lead line (one end attached to the animal, the other end attached to a human or man-made stationary structure), which restricts the animal to the site where the owner is camping, picnicking, etc. No animal shall be allowed to infringe upon another visitor. Infringement includes loud and/or repetitive noise being made by the animal, especially during the "quiet hours" of 10:00 p.m. to 7:00 a.m. Owners are responsible for picking up their pets' waste immediately after each occurrence. Livestock droppings will need to be picked up in camp area and trail riders will be expected to spread the livestock's droppings. Animals are not allowed in the restrooms and showers. (Except for identified service animals.)
20. **Asbury Acres is a day-use only park with an off-leash area for dogs.**
 - **Dogs must be licensed and current on all vaccinations.**
 - **Dogs displaying aggressive behavior towards people or other dogs must be removed from the park immediately.**
 - **Handlers must have leash in possession.**
 - **Dogs must be within view of their handler at all times. Handlers must have control of their dogs at all times, either by physical restraint or by verbal command.**
 - **Handlers are responsible for the removal of their dog's waste.**
 - **Handlers accept all responsibility for any damage or injury caused by their dogs while in the park.**
 - **Food and glass containers are prohibited in the off-leash areas.**
 - **Dogs who are showing signs of being ill or in heat are prohibited in the off-leash area.**
 - **Handlers must observe on-leash areas and leash dogs before entering parking areas.**
 - **Dogs are prohibited from the ball field area at the NE corner of the park.**
 - **Handlers must comply with all other Columbia County parks rules.**
 - **Organized dog club events are required to obtain a use permit from Columbia County Parks prior to use.**
- 21.
- ~~20.~~ All bottles, cans, ashes, waste, paper, garbage, and other rubbish shall be placed in proper designated receptacles. Park receptacles are to be used by park visitors for rubbish generated at the park only.
- 22.
- ~~21.~~ Visitors and campers shall leave all park restrooms and grounds in a clean and tidy condition after use.
- 23.
- ~~22.~~ Vehicles may only be parked in authorized parking areas. Day-use camp users and visitors may not park in the camping area without authorization from the Park Host. Abandoned vehicles, or those not parked in authorized areas, may be towed at the owner's expense.

24.

EXHIBIT 1

23. Motorized vehicles are allowed on designated roads only.

25.

~~24.~~ Washing of vehicles in the park is prohibited.

26.

~~25.~~ County equipment is not available for towing of park visitor/camper vehicles.

27.

~~26.~~ No all-terrain vehicles (ATV's), dirt bikes or other off-road vehicles may be operated in the park (except 4-wheel drive vehicles fully equipped and licensed for legal use on public streets, roads and highways). A special daily or annual pass may be granted by the Director of the Department of Forests, Parks and Recreation, the Board of County Commissioners, or their designee, for those supplying documentation of a physical/medical condition, necessitating motorized mobility.

28.

~~27.~~ Operation of concessions are not allowed except by special permit from the Board of County Commissioners.

29.

~~28.~~ Public address systems may not be used without prior permission from the Director of the Department of Forests, Parks and Recreation, the Board of County Commissioners, or their designee.

30.

~~29.~~ Nudity is prohibited within the park, except by children under three (3) years of age, in restrooms, or in private accommodations (i.e., tents, trailers and recreational vehicles).

(For the purpose of this rule, nudity means the uncovered, or less than opaquely covered, human genitals, pubic areas, buttocks or the human female breast below a point immediately above the top of the areola.)

31.

~~30.~~ The Adirondack areas at Camp Wilkerson are posted and designated for group use. When all of the Adirondacks are rented, the area is not meant for general public use. The County is not responsible for assuring that the general public does not enter into these group use areas. If additional markings are necessary, the group shall provide such markings and remove them prior to leaving the park. Children must be accompanied by a sufficient number of adults to assure the adequate supervision and safety of the children.

32.

~~31.~~ Prescott Beach Park hours of public use are as follows:

| | |
|--|-------------------------|
| November 1st through the last day of February: | 5:30 a.m. to 6:30 p.m. |
| March 1 st through May 31 st : | 5:30 a.m. to 9:00 p.m. |
| June 1 st through August 31 st : | 5:00 a.m. to 10:00 p.m. |
| September 1 st through October 31 st : | 5:30 a.m. to 9:00 p.m. |

NO OVERNIGHT CAMPING AT PRESCOTT BEACH PARK WITHOUT PRIOR WRITTEN PERMISSION FROM THE BOARD OF COUNTY COMMISSIONERS OR ITS DESIGNEE.

33.

~~32.~~ For each boat using the boat launch at Beaver Boat Ramp, a two dollar (~~\$2.00~~) \$5.00 day use parking fee shall be paid prior to launch. If County Park personnel are not collecting the fee, then fees shall be paid into a collection box located next to the boat launch, or as otherwise instructed by Park personnel or official notice.

EXHIBIT 1

- 34.
- ~~33.~~ Beaver Boat Ramp yearly day use parking passes for are available for purchase at the Columbia County Forests, Parks and Recreation Department, 1054 Oregon Street, St. Helens, Oregon 97051. Yearly passes must be clearly visible in the towing vehicle during each boat launch or a ~~\$2.00~~ \$5.00 day use parking fee shall be paid.
- 35.
- ~~34.~~ There shall be no diving from County docks, boat ramps, tie-ups, walkways or other boat dock facilities.
- 36.
- ~~35.~~ There shall be no swimming within fifty (50) feet of County docks, boat ramps, tie ups, walkways, or other boat dock facilities.
- 37.
- ~~36.~~ Anglers must yield to boats and other water vessels under way that are utilizing or attempting to utilize County docks, boat ramps, tie-ups, walkways or other boat dock facilities. Persons violating this rule are subject to immediate eviction from boat dock facilities.
- 38.
- ~~37.~~ Fishing lines and equipment, camping gear, and other similar items may not block or interfere with boats or other water vessels during launches or retrievals at County boat ramps, approaches to or moorings at docks or tie-ups, or the use by boats or other water vessels of any other County boat dock facilities, or block foot traffic on County boat dock facilities.
- 39.
- ~~38.~~ No person may place any written, printed or painted advertisement, bill, notice, sign, picture, card or poster, in any property under the authority of the Columbia County Forests, Parks and Recreation Department, without the prior written permission from the Columbia County Forests, Parks and Recreation Department. A Columbia County Forest, Parks and Recreation official may lawfully remove or destroy, without resort to legal proceedings, any advertisement, bill, notice, sign, picture, card or poster placed in violation of this rule.
- 40.
- ~~39.~~ In addition to these rules and regulations, visitors and campers at the park shall obey all federal and state statutes, administrative rules and regulations, County ordinances, orders, resolutions, rules and regulations, including those governing fishing.
- 41.
- ~~40.~~ You must be at least 18 years old to make park reservations.
- 42.
- ~~41.~~ Reservations can be made up to 365 days in advance of the arrival date.

The above rules and regulations will be enforced by the Director of the Department of Forests, Parks and Recreation, his/her designee, and the Columbia County Sheriff's Office and any other person authorized by the Board of County Commissioners. Any person violating any of the above rules may be instructed to leave the park by a park caretaker (Park Host), the Director of the Department of Forests, Parks and Recreation, or his/her designee, any on-duty Oregon State Police Officer, any Columbia County Sheriff's deputy, or Columbia County Commissioner, according to the Columbia County Forests, Parks and Recreation Ordinance No. 94-9 as amended. Failure to abide by the rules and regulations set forth herein may result in penalties under the Columbia County Enforcement Ordinance, and other criminal penalties as provided for under state and federal law.

EXHIBIT 2

COLUMBIA COUNTY PARK FEES

(Effective January 1, 2015) 2016

CHECK IN TIME: 2:00 p.m.

CHECK OUT TIME: 12:00 p.m.

| | OFF SEASON PRICE (November 1- April 30) | PEAK SEASON PRICE (May 1-October 31) |
|---|--|--|
| Day Use Parking Fee (over 20 minutes) (Except boat ramps, horses and showers) | \$5.00 per motor vehicle \$30.00 for a yearly pass | \$5.00 per motor vehicle or \$30.00 for a yearly pass |
| Horse/Rider Day Use Parking Fee (Camp Wilkerson Only) Limit of 4 horses per vehicle pass (Except boat ramps, horses and showers) | \$5.00 (with or w/o vehicle) \$30.00 yearly pass | \$5.00 (with or w/o vehicle) \$30.00 yearly pass |
| Beaver Boat Day Use Parking Fee (Valid at Beaver Boat Ramp only.) | \$2.00 -\$5.00 per vehicle per launch or \$20.00 \$30.00 yearly pass | \$2.00 -\$5.00 per vehicle or \$20.00 \$30.00 yearly pass |
| Campsite with Full Hookups (1 RV and tow vehicle) | \$26.00 \$23.00 per night* | \$28.00 \$25.00 per night* |
| Campsite with water and electric hookup (RV or 1 vehicle with 1 tent) | \$23.00 \$20.00 per night* (without sewer hookup) | \$25.00 \$22.00 per night* (without sewer hookup) |
| Campsite without hookups (1 tent and 1 vehicle) | \$17.00 per night* | \$20.00 per night* |
| Campsite at Scaponia Park | \$13.00 per night* | \$15.00 per night* |
| Each additional tent or vehicle per campsite (1 vehicle and 1 tent) | \$7.00 per night* | \$7.00 per night* |
| Bicycle camping (Not using a site and must include a bicycle) | \$5.00 per night* | \$7.00 per night* |
| Except for Group Camping and Wedding Packages, a five day advance cancellation notice is required on campsites for a full refund, less a \$10.00 handling fee. Less than five days' notice will require payment equal to one night's stay. | | |
| Group Camping (Non-refundable fee equal to one night's stay.) | All site fees due at time of reservation | All site fees due at time of reservation |

EXHIBIT 2

| | | |
|---|---|---|
| Non-Refundable Reservation Fee | \$5.00 per transaction | \$5.00 per transaction |
| Senior Citizen Discount for Camping (Age 60 or older) | 10% | 10% |
| Disabled Veteran's Discount for Camping and Annual Pass | 10% | 10% |
| Firewood | \$5.00 per cubic foot bundle | \$5.00 per cubic foot bundle |
| Sewage Dump | \$10.00 for non-camper | \$10.00 for non-camper |
| Showers | \$5.00 per person/per shower | \$5.00 per person/per shower |
| Reservation of Open Picnic Areas (Day use fees included in pricing) | 1 - 25 people \$50.00 26 - 50 people \$100.00 51 - 100 people \$150.00 101 - 200 people \$300.00 | 1 - 25 people \$50.00 26 - 50 people \$100.00 51 - 100 people \$150.00 101 - 200 people \$300.00 |
| Refundable Cleaning & Security Deposit for Picnic Areas | \$25.00 for groups <50 people** \$50.00 for groups >51 people** | \$25.00 for groups <50 people** \$50.00 for groups >51 people** |
| Adirondacks at Camp Wilkerson (Sleeps 8 and includes 1 vehicle) | \$20.00 per night per Adirondack* | \$25.00 per night per Adirondack* |
| Camp Wilkerson Cabins (Max 6 people per cabin and includes 1 vehicle) | \$40.00/\$45.00 \$35.00 per night midweek \$40.00 per night Fri/Sat/Sun and observed holidays Refundable Deposit \$100.00** | \$40.00/\$45.00 \$35.00 per night midweek \$40.00 per night Fri/Sat/Sun and observed holidays Refundable Deposit \$100.00** |
| Camp Wilkerson Lodge (Day use fees included in pricing) Does not include weddings or wedding receptions . | 1 - 50 people \$100.00 \$200.00 51- 100 people \$150.00 \$300.00 101- 200 people \$300.00 \$400.00 Refundable Deposit \$200.00 ** \$250.00 | 1 - 50 people \$100.00 \$200.00 51- 100 people \$150.00 \$300.00 101- 200 people \$300.00 \$400.00 Refundable Deposit \$200.00 ** \$250.00 |
| Camp Wilkerson Schoolhouse/Chapel Does not include weddings or wedding receptions . | \$150.00 \$100.00 per day (Includes 8 vehicle passes) Refundable Deposit \$100.00** | \$150.00 \$100.00 per day (Includes 8 vehicle passes) Refundable Deposit \$100.00** |
| Camp Wilkerson's Corral Campsites Horse must accompany guest ★ | \$17.00 per night* | \$20.00 per night* |

EXHIBIT 2

| | | |
|---|---|---|
| Youth Group Discount at Camp Wilkerson (if 50% of group is not under the age of 18, the discount will be pro-rated). | 25% off of Adirondacks if all 25 Adirondacks are rented | 25% off of Adirondacks if all 25 Adirondacks are rented |
| Hudson-Parcher Park Cabin (60 person maximum) Does not include weddings or wedding receptions . | \$150.00 \$100.00 per day (includes 8 vehicle passes) Refundable deposit \$100.00* | \$150.00 \$100.00 per day (includes 8 vehicle passes) Refundable deposit \$100.00* |
| Wedding Package Fees are non-refundable. In addition, a refundable deposit of \$250.00** is due 60 days prior to your event. | | |
| Wedding Package for Camp Wilkerson (Lodge, Schoolhouse/or Lodge/ plus wedding arch and meadow). All day use fee for guests included. | \$750.00 Fri-Sat \$500.00 Sun-Thurs up to 250 Guests Refundable Deposit \$250.00** | \$750.00 Fri-Sat \$500.00 Sun-Thurs up to 250 Guests Refundable Deposit \$250.00** |
| Wedding Package for Hudson-Parcher Park (Cabin/wedding arch and meadow) All day use fee for guests included. | \$350.00 up to 100 Guests Refundable Deposit \$250.00** | \$350.00 up to 100 Guests Refundable Deposit \$250.00** |
| Wedding Package for other County Parks (picnic area & wedding arch) All day use fee for guests included. | \$200.00 (up to 100 guests) Refundable Deposit \$250.00** | \$200.00 (up to 100 guests) Refundable Deposit \$250.00** |
| Commercial Venture | Fees Negotiable by County | Fees Negotiable by County |

** Your deposit will be kept if: any damage occurs; extra cleaning is required; you fail to return tables/equipment to original location; you lose keys; and/or, if you violate any Park rules.

★ Unless prior permission is given by the Director of the Department of Forests, Parks and Recreation, the Board of County Commissioners, or their designee.

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